

**ADVANCED CERTIFICATE  
IN  
SOCIAL SCIENCES**

**2023/2024**

**LEVEL 1 & 2**

**STUDENT GUIDELINES**

# INVITATION

## **The Orientation Programme of the Advanced Certificate in Social Sciences 2023/2024**

Dear student,

The Orientation Programme of the Advanced Certificate in Social Sciences will be held at the Colombo Regional Centre on **02<sup>nd</sup> July 2023 from 10.00a.m. to 12.30 p.m. for the newly registered students.**

This session will enlighten you about our academic and administrative expectations.

Please note that your attendance is compulsory at this session.

On this day the Dean of the Faculty of Humanities and Social Sciences and the Head of the Department of Social Studies and the coordinators will address you.

We wish you a most productive academic year!

Coordinators – Level 1 and 2 (Advanced Certificate in Social Sciences)

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## **Welcome!**

We at the Department of Social Studies warmly welcome you as students of the Advanced Certificate in Social Sciences Programme.

The Open University of Sri Lanka is fulfilling its vision and mission by bringing education to your doorstep. It is for this purpose that we have Centers established at District Level around the country with the same services provided by the Colombo Regional Center.

The student guidelines given enable you to know the formal expectations we have during the academic year. Hence, please go through the guidelines with the commencement of the programme.

**We wish you the very best in your academic life.**

## HOW TO USE THIS BOOK



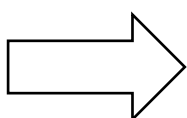
This book has been prepared to guide you through Level 1 and 2 of the Advanced Certificate Programme in Social Sciences. It gives you both academic and administrative information that will help you during your first and second year of studies. This book has four main parts.

**PART I** Provides academic guidelines such as the course structure for Level 1 and 2, assessments (both continuous assessments and final examination), the grading system and guidelines on how to complete the continuous assessments.

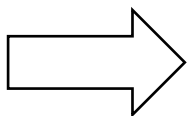
**PART II** Consists of the administrative guidelines, which include important contact points and activity schedules for the academic year.

**PART III** Consists of Continuous Assessment Tests (TMA I & TMA II).

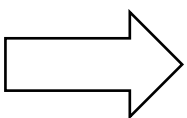
**PART IV** Contains the citation guide. The citation guide provides instructions for you about how to cite references you may use when preparing your assignments.



It is essential that you **keep this book with you until the end of the academic year** since the activity schedules as well as Assignments for the year are given in this book.



You are advised to refer this book with regard to any academic/administrative issue that you may encounter during the course of your study.



**You are advised to refer this guide book regularly during the year.**

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# **PART I**

# **ACADEMIC GUIDELINES**

## **1.1 Introduction to the programme**

To carry out your academic activities successfully, we advise you to carefully read what is stated below and to follow the guidelines.

As you know, the certificate programme is a multi-disciplinary programme of two years duration offered in all three languages. The two levels of this programme comprise eight courses that are given below.

The first year of the programme is referred to as Level 1, the second year as Level 2.

### **1.1.1 The course structure - Level 1 and 2**

During the two years, all students will be doing the same courses unless they are granted exemptions. The courses are as follows in line with the Semester:

#### **Level 1 – First Semester (July 2023 to December 2023)**

DSC1811      Modern History of Sri Lanka  
DSC1712      Human Geography

#### **Level 1 – Second Semester (January 2024 to June 2024)**

DSC1813      Introduction to Management  
DSC1714      Understanding Law

#### **Level 2 – First Semester (July 2023 to December 2023)**

DSC2811      Fundamentals of Political Science  
DSC2812      Fundamentals of Economics

#### **Level 2 – Second Semester (January 2024 to June 2024)**

DSC2713      Fundamentals of Mass Communication  
DSC2714      Fundamentals of Sociology

## **Continuing Education Course**

\*LEE 1602- English for Social Sciences

**For the Successful completion of this program, English for Social Sciences is compulsory. The timetable for English for Social Sciences will be provided separately.**

### **1.1.2 Day school sessions (Face to face sessions)**

Day Schools help to discuss further with your tutor and your peers what you have learned while reading your lesson material. Day Schools will be held at Colombo, Kandy, Batticaloa, Jaffna and Kurunegala Regional Centres. To commence academic activities, at least 10 students (from a particular medium) should register in a centre.

**The “LearnOUSL” is the online Learning Management System at the Open University of Sri Lanka. Course-wise updates will be updated on LearnOUSL and we advise you to regularly access the online platform.**

**“LearnOUSL” platform for all courses will only be accessible after two weeks from registration and re-registration process.**

You will find the Day-Schools **timetable for the 1<sup>st</sup> semester** in **PART II – Administrative Guidelines** of this book.



### 1.1.3 Course material

When you registered you also received your course materials in printed form. Printed material is regarded as your tutor in print. Your first task is to read the material and become familiar with the content.

#### Collection of course material

You must present your student record book at the “Book Distribution Centre” of the Open University of Sri Lanka to collect your course materials. We advise you to collect your course material as soon as you register.

**Please make sure that you collect the material for the subjects for which you have been registered. Check the course codes with your student record book for this purpose.**



**IT IS VERY IMPORTANT THAT YOU READ  
YOUR COURSE MATERIAL BEFORE YOU  
ATTEND DAY SCHOOLS!**

That will help you make the best use of your face-to-face session with your lecturer

## 1.1.4 How to Contact Us

### Contact details of course leaders

Each course has a Course Leader who you may contact for any subject related issue. Day schools are conducted either by the course leaders or the Visiting Academics. Additionally, if you have queries regarding your courses, you can contact the course coordinator.

Course Code	Subject	Module Leader	Contact Number/E-mail
<b>Level 1</b>			
<b>DSC1811</b>	Modern History of Sri Lanka	Dr. S.M.A.K. Samarakoon	<a href="mailto:smasa@ou.ac.lk">smasa@ou.ac.lk</a> 011 2881436
<b>DSC1712</b>	Human Geography	Dr. A.S. Chandrabose	asboseou@yahoo.com
<b>DSC1813</b>	Introduction to Management	Mr.N.Balamurali	<a href="mailto:nbala@ou.ac.lk">nbala@ou.ac.lk</a> 0212223374
<b>DSC1714</b>	Understanding Law	Dr. Thiwankee Wickramasinghe	<a href="mailto:tawic@ou.ac.lk">tawic@ou.ac.lk</a> 011 2881403
<b>Level 2</b>			
<b>DSC2811</b>	Fundamentals of Political Science	Dr. S.M.A.K. Samarakoon	<a href="mailto:smasa@ou.ac.lk">smasa@ou.ac.lk</a> 011 2881436
<b>DSC2812</b>	Fundamentals of Economics	Mr.N.Balamurali	<a href="mailto:nbala@ou.ac.lk">nbala@ou.ac.lk</a> 0212223374
<b>DSC2713</b>	Fundamentals of Mass Communication	Dr. Thiwankee Wickramasinghe	<a href="mailto:tawic@ou.ac.lk">tawic@ou.ac.lk</a> 011 2881403
<b>DSC2714</b>	Fundamentals of Sociology	Ms. M.N. Vineeshiya	<a href="mailto:mnvin@ou.ac.lk">mnvin@ou.ac.lk</a> 011 2881126

LEE1602 – English for Social Sciences

Ms. M.W.Sandeevani Wijethunga

Department of English language teaching

0112881087

[mwwij@ou.ac.lk](mailto:mwwij@ou.ac.lk)



We, of the Department of Social Studies always look forward to helping you with your academic problems relating to course material, academic sessions, assignments and final examinations. You are encouraged to contact the relevant staff members whenever you have problems via the given email. In case you need to meet in person fix **an appointment** prior to your visit or you could also write to us via the following address.



**The Course Coordinator (Level 1 and 2)**  
**Advanced Certificate in Social Sciences**  
**Department of Social Studies**  
**The Open University of Sri Lanka**  
**Nawala, Nugegoda.**

**E mail:**

**certificatel1\_coordinator@ousl.lk**  
**certificatel2\_coordinator@ousl.lk**

### **1.1.5 OUSL E- mail**

The OUSL provides students with university e-mail addresses. The student email address starts with the student number (SID) and [ousl.lk](mailto:ousl.lk) domain.

Ex: [S12007865@ousl.lk](mailto:S12007865@ousl.lk)

You are required to use this mail account in communicating with the department and the relevant course leaders. The OUSL student email activation link has given below.

<https://reginfo.ou.ac.lk/letters/eGuide.pdf>. Activation of your university email account is very important to have access to the learnousl platform.

### **1.1.6. The SMS alert service**

We will also be sending messages to your phone through the university SMS Alert Service. Through this service you will be able to receive notices and messages regarding your courses to your mobile phone. Therefore, you need to make sure to update your contact details at the **registration** to enable us to keep you informed. You are also requested to inform the Student Affairs Division as well as the respective coordinators. if you happen to change your mobile number **during** the course of the academic year.

### **1.1.7 How to use ‘MyOUSL’ facility.**

Students can access MyOUSL to view information regarding the study programme that they have registered for. This site will be used by the academic staff to share information about the courses, day schools, and examinations with the students. Therefore, each student is encouraged to log into My OUSL frequently in order to be updated about the course of study undertaken. <http://myousl.ou.ac.lk/indx/logn/fp.aspx>

#### **How to access MyOUSL?**

1. Go to [www.ou.ac.lk](http://www.ou.ac.lk)
2. Click on ‘OUSL Home’
3. Find the “Learner Support” Menu at the bottom of the home page.
4. Click on MyOUSL Login.

### **1.1.8 SSD Online Notice Board**

The Social Studies department uses the SSD notice board to share important information and notices regarding study programmes. Students are expected to check the notice board regularly and be updated. Please use the link below to access the SSD notice board.

<https://ou.ac.lk/notice-board-social-studies-dept>. Please also use the link below to download the student guidelines and other relevant documents. <https://ou.ac.lk/sstdow/>

## **1.2 Monitoring student progress**

Student progress is monitored using two components. They are **Continuous Assessments** and **Final Examinations**.

### **1.2.1 Continuous Assessments (CA)**

This is a vital component in the Open University system since it facilitates the self-learning process. The Continuous Assessment components are as follows:

**Tutor Marked Assignment (TMA) 1&2–These are Take Home Assignments that should be submitted for evaluation before the deadline.**

The instructions for **Tutor Marked Assignments (TMAs)** are included in **Part III** of this book. TMA 1 will be based on Block 1, and TMA 2 will be based on Block I & II of your course materials.

Tutor Marked Assignments or the answer scripts can be uploaded to LearnOUSL platform. **We will not accept Tutor Marked Assignments via registered post or hand delivered.**

Login instructions are as follows:

**Web Address:** <https://learnoussl.ou.ac.lk>

**Username:** 's' number given in the student record book

**Password:** National Identity card number (with Capital V)

You are strongly advised to meet the **submission deadlines**. **Assignments WILL NOT be accepted after the deadline.** Therefore, a proper sense of "Time Management" would be in your best interest. Please refer the **guidelines on how to submit your TMA.**

**The other CA component is a CLOSE BOOK TEST or CBT** which is a classroom test. You will receive the admission for the CBT in due course. Refer the timetable of the respective level for the **scheduled date of examination (pg. 19 for level 1 & pg. 21 for level 2)**. And also refer **General Guidelines for Closed Book Test (CBT) on page no.28**

**PLEASE NOTE THAT YOU NEED TO HAVE AN AVERAGE OF AT LEAST 40 FOR YOUR CA's, FOR THEM TO BE COUNTED FOR THE FINAL GRADE.**

### **1.2.2 Final examination**

The Final Examinations will be conducted at the end of each semester. Each paper in the Final Examinations will be of three (03) hours duration. **Students are required to apply for the final examinations online.**

If you are unable to sit for your final examination, and you have obtained an average of 40 for your Continuous Assessments (CA), you will be allowed to carry forward your CA marks to the next academic year. If your CA is less than 40 i.e., less than a C grade, you will be given a fail grade and will be required to re-register for the course in the following year. When you re-register for a course there are financial implications, and the grade will be capped at C.

### 1.2.3 Scheme of Assessment

You are required to submit two Tutor Marked Assignments (TMA I & II) and a CBT for each of the courses. Please note that the **average marks of the best two (02) assessment components** will be considered for the calculation of CA marks. You need to score a minimum of 40 for each of your CAs. As mentioned earlier, 40% of your final grade will be calculated from your CA marks.

#### **Final grading includes:**

Continuous Assessment Marks	<b>40%</b> (40% of the average from two components)
Final Examination Marks	<b>60%</b>
Overall final grading	<b>100%</b>

The 40% of CA marks will be added to the final marks (Overall) **only if you gain at least 35 marks for the course at the final examination.**

**Note: for further clarification please refer section 1.2.3**

**Note:** your OCAM marks can be carried forwarded only for an extra academic year, This facility will be given, if the student could not sit the final examination during the registered academic year after obtaining eligibility

**or**

Could not obtained a minimum of 40 marks for overall final examination. Beyond that your CA marks will lapse and you will have to register for the full course in a subsequent year.

### 1.2.4 The grading system

The grades and the Grade Point Values will be as follows.

Range of Marks Z%	Grade	Grade Point Value
85–100	A+	4.00
75-84	A	4.00
70-74	A -	3.70
63-69	B+	3.30
55-62	B	3.00
50-54	B-	2.70
45-49	C+	2.30
40-44	C	2.00
35-39	C-	1.70
30-34	D+	1.30
20-29	D	1.00
0-19	E	00

*A+ A, A-, B+, B, B-, C+ and C constitute Pass Grades*

### 1.2.5 The grading exemption

Exemptions will only be granted at the 1<sup>st</sup> registration to the programme. All exemptions are subjected to maximum of a “C” grade.

**Students who successfully complete the Advanced Certificate in Social Science are eligible to apply for BA in Social Sciences or BA in Youth and Community Development or apply for the Law/Management Entrance exam.**

**Online Applications are tentatively available on the website. ([www.ou.ac.lk](http://www.ou.ac.lk))**

### 1.2.6 How to check your final examination results online.

- You can access your final examination results through the university website and also through My OUSL.
- **University Website** direct link - Visit [the](#) university website and select “Study” to find the ‘Important Links’. Click on the ‘**Exam Results**’ tab displayed under the

- ‘Current Students’ section. Afterward, you need to select the name of your examination and proceed according to the information given.
- **MyOUSL** – Click on the given link and go to ‘My OUSL’.  
<https://ou.ac.lk/current-students/>

### **How to obtain your Continuous Assessment grades (results) online.**

This facility allows you to check the grades you have received for the Continuous Assessments online. Please note that we will upload the grades only towards the end of each semester.

Please log in to your **MyOUSL account** to obtain your grades. For login instructions refer 1.1.7 How to use “MyOUSL” facility <http://myousl.ou.ac.lk/indx/login/fp.aspx> In this document



**PART II**

**ADMINISTRATIVE**

**GUIDELINES**

## 2.1 Activity schedule of the Advanced Certificate Programme

### 2.1.1 Activity schedule level 1 & 2 (1<sup>st</sup> semester only)

#### Level I - 1<sup>st</sup> Semester

Modern History of Sri Lanka  
Human Geography

DSC1811  
DSC1712

#### Day School Timetable: Level 1 - 1<sup>st</sup> Semester

Orientation Programme will be held on 02<sup>nd</sup> July 2023 (only for new students)

Course Code	Course Title	Date	Medium	Time
DSC1811	Modern History of Sri Lanka	15 <sup>th</sup> July 2023	English	8.30am – 10.30am
			Sinhala	11.00am- 01.00pm
			Tamil	1.30pm -03.30pm
<b>DSC1712</b>	<b>Human Geography</b>	<b>15<sup>th</sup> July 2023</b>	<b>Tamil</b>	<b>8.30am – 10.30am</b>
			<b>English</b>	<b>11.00am- 01.00pm</b>
			<b>Sinhala</b>	<b>1.30pm -03.30pm</b>
DSC1811	Modern History of Sri Lanka	29 <sup>th</sup> July 2023	English	8.30am – 10.30am
			Sinhala	11.00am- 01.00pm
			Tamil	1.30pm -03.30pm
<b>DSC1712</b>	<b>Human Geography</b>	<b>29<sup>th</sup> July 2023</b>	<b>Tamil</b>	<b>8.30am – 10.30am</b>
			<b>English</b>	<b>11.00am- 01.00pm</b>
			<b>Sinhala</b>	<b>1.30pm -03.30pm</b>
DSC1811	Modern History of Sri Lanka	12 <sup>th</sup> August 2023	English	8.30am – 10.30am
			Sinhala	11.00am- 01.00pm
			Tamil	1.30pm -03.30pm
<b>DSC1712</b>	<b>Human Geography</b>	<b>12<sup>th</sup> August 2023</b>	<b>Tamil</b>	<b>8.30am – 10.30am</b>
			<b>English</b>	<b>11.00am- 01.00pm</b>
			<b>Sinhala</b>	<b>1.30pm -03.30pm</b>
DSC1811	Modern History of Sri Lanka	26 <sup>th</sup> August 2023	English	8.30am – 10.30am
			Sinhala	11.00am- 01.00pm
			Tamil	1.30pm -03.30pm
<b>DSC1712</b>	<b>Human Geography</b>	<b>26<sup>th</sup> August 2023</b>	<b>Tamil</b>	<b>8.30am – 10.30am</b>
			<b>English</b>	<b>11.00am- 01.00pm</b>
			<b>Sinhala</b>	<b>1.30pm -03.30pm</b>
DSC1811	Modern History of Sri Lanka	09 <sup>th</sup> September 2023	English	8.30am – 10.30am
			Sinhala	11.00am- 01.00pm
			Tamil	1.30pm -03.30pm
DSC1712	Human Geography	09 <sup>th</sup> September 2023	Tami	8.30am – 10.30am
			English	11.00am- 01.00pm
			Sinhala	1.30pm -03.30pm

Course Code	Course Title	Date	Medium	Time
DSC1811	Modern History of Sri Lanka	14 <sup>th</sup> October 2023	English	8.30am – 10.30am
			Sinhala	11.00am- 01.00pm
			Tamil	1.30pm -03.30pm
DSC1712	Human Geography	14 <sup>th</sup> October 2023	Tamil	8.30am – 10.30am
			English	11.00am- 01.00pm
			Sinhala	1.30pm -03.30pm

**Tutor Marked Assignments (TMA) (Sinhala, Tamil & English)**

Course Code	Assignment No	Last date of submission
DSC1712 DSC1811	TMA 01	05 <sup>th</sup> August 2023
DSC1712 DSC1811	TMA 02	2 <sup>nd</sup> September 2023

**Closed Book Test: 23<sup>rd</sup> September 2023**

**OCAM released – 15<sup>th</sup> November 2023**

**Final Examination Results – Tentatively in 30<sup>th</sup> of March 2024**

**Level 01: 2<sup>nd</sup> Semester timetable will be provided separately.**

**Level 2: 1<sup>st</sup>Semester**

Fundamentals of Political Science DSC2811

Fundamentals of Economics DSC2812

**Day school Timetable: Level 2 - 1<sup>st</sup> Semester**

Course Code	Course Title	Date	Medium	Time
DSC2811	Fundamentals of Political Science	15 <sup>th</sup> July 2023	English	8.30am – 10.30am
			Sinhala	11.00am- 01.00pm
			Tamil	1.30pm -03.30pm
<b>DSC2812</b>	<b>Fundamentals of Economics</b>	<b>15<sup>th</sup> July 2023</b>	<b>Tamil</b>	<b>8.30am – 10.30am</b>
			<b>English</b>	<b>11.00am- 01.00pm</b>
			<b>Sinhala</b>	<b>1.30pm -03.30pm</b>
DSC2811	Fundamentals of Political Science	29 <sup>th</sup> July 2023	English	8.30am – 10.30am
			Sinhala	11.00am- 01.00pm
			Tamil	1.30pm -03.30pm
<b>DSC2812</b>	<b>Fundamentals of Economics</b>	<b>29<sup>th</sup> July 2023</b>	<b>Tamil</b>	<b>8.30am – 10.30am</b>
			<b>English</b>	<b>11.00am- 01.00pm</b>
			<b>Sinhala</b>	<b>1.30pm -03.30pm</b>
DSC2811	Fundamentals of Political Science	12 <sup>th</sup> August 2023	English	8.30am – 10.30am
			Sinhala	11.00am- 01.00pm
			Tamil	1.30pm -03.30pm
<b>DSC2812</b>	<b>Fundamentals of Economics</b>	<b>12<sup>th</sup> August 2023</b>	<b>Tamil</b>	<b>8.30am – 10.30am</b>
			<b>English</b>	<b>11.00am- 01.00pm</b>
			<b>Sinhala</b>	<b>1.30pm -03.30pm</b>
DSC2811	Fundamentals of Political Science	26 <sup>th</sup> August 2023	English	8.30am – 10.30am
			Sinhala	11.00am- 01.00pm
			Tamil	1.30pm -03.30pm
<b>DSC2812</b>	<b>Fundamentals of Economics</b>	<b>26<sup>th</sup> August 2023</b>	<b>Tamil</b>	<b>8.30am – 10.30am</b>
			<b>English</b>	<b>11.00am- 01.00pm</b>
			<b>Sinhala</b>	<b>1.30pm -03.30pm</b>
DSC2811	Fundamentals of Political Science	09 <sup>th</sup> September 2023	English	8.30am – 10.30am
			Sinhala	11.00am- 01.00pm
			Tamil	1.30pm -03.30pm
<b>DSC2812</b>	<b>Fundamentals of Economics</b>	<b>09<sup>th</sup> September 2023</b>	<b>Tamil</b>	<b>8.30am – 10.30am</b>
			<b>English</b>	<b>11.00am- 01.00pm</b>
			<b>Sinhala</b>	<b>1.30pm -03.30pm</b>
DSC2811	Fundamentals of Political Science	14 <sup>th</sup> October2023	English	8.30am – 10.30am
			Sinhala	11.00am- 01.00pm
			Tamil	1.30pm -03.30pm
<b>DSC2812</b>	<b>Fundamentals of Economics</b>	<b>14<sup>th</sup> October2023</b>	<b>Tamil</b>	<b>8.30am – 10.30am</b>
			<b>English</b>	<b>11.00am- 01.00pm</b>
			<b>Sinhala</b>	<b>1.30pm -03.30pm</b>

**Tutor Marked Assignments (TMA) (Sinhala, Tamil& English)**

<b>Course Code</b>	<b>Assignment</b>	<b>Last date of submission</b>
DSC2811 DSC2812	TMA 01	05 <sup>th</sup> August 2023
DSC2811 DSC2812	TMA 02	2 <sup>nd</sup> September 2023

**Closed Book Test: 24<sup>th</sup> September 2023**

**OCAM released – 15<sup>th</sup> November 2023**

**Final Examination Results – Tentatively in 30<sup>th</sup> of March 2024**

**Level 02: 2<sup>nd</sup> Semester timetable will be provided separately.**

## 2.2 Problems and queries

This section provides information regarding the contact points for your academic and administrative queries. If you have any problem, while following the course, you could contact the following persons.

contact details of learns support division

NATURE OF PROBLEM	WHOM TO CONTACT	DIVISION
IT Help Desk	<a href="mailto:ithelpdesk@ou.ac.lk">ithelpdesk@ou.ac.lk</a>	0112881378 / 0112881055 0716368180 / 0701235776
Registration, Studentship, Change of Centre and name	Assistant Director Colombo Regional Centre	Colombo Regional Centre OUSL, Nawala, Nugegoda. 011288142/380
Withdrawal from a Programme (This is only possible up to add/drop period)	Assistant Director (CRC) with copy to Head/Dept. of Social Studies	Colombo Regional Centre OUSL, Nawala, Nugegoda. 011288142/380
Final Examination results, Certificates	Senior Assistant Registrar	Examination Division, OUSL, Nawala, Nugegoda. 011-2881350/0716 368 207 Website for results: <a href="https://ou.ac.lk/exam-result/">https://ou.ac.lk/exam-result/</a>
Schedule of Day Schools	Course Coordinator/Lecturer/ Relevant Regional Coordinator	Dept. of Social Studies Relevant Regional Centre 011 2881083/300/417/
Any other course related problems	Course Coordinator /Lecturer/Relevant Regional Coordinator	Dept. of Social Studies, Faculty of HSS, OUSL, Nawala, Nugegoda. 011 2881-083/300/417/014
Online Platform Issues	Staff of CETMe	Centre for Educational, Technology & Media (CETMe) OUSL, Nawala, Nugegoda. 011-2881460 dgkul@ou.ac.lk
CAT Results	The OUSL website	<a href="http://www.ou.ac.lk">http://www.ou.ac.lk</a> Click on “Study” Select “Current students” To search final results Click on EXAM RESULTS (Enter course code to search) To search CAT results, Click on MYOUSL
Collecting Course materials	Officer, Dispatch Centre of your respective Regional/Study Centre (See Annexure II)	Dispatch Centre, Relevant Regional/Study Centre 011 2881376/ 0701 235 770 (Colombo)

<b>NATURE OF PROBLEM</b>	<b>WHOM TO CONTACT</b>	<b>DIVISION</b>
Course content	Course Coordinator/ Lecturer	Dept. of Social Studies, Faculty of HSS, OUSL, Nawala, Nugegoda. 011 2881417 (Office Staff)
LEE1602 English for Social Sciences	Coordinator	0112881087
Student Affairs	Assistant Registrar	0716 368 196
Exam Division	Assistant Registrar	0716 368 207
Library	Assistant Librarian	0716 368 232
Faculty of Humanities & Social Sciences	Quality Assurance Coordinator	0716 368 241
Student Affairs Division		<a href="https://ou.ac.lk/stuwelfare-divi/">https://ou.ac.lk/stuwelfare-divi/</a>
Learner Support Division		<a href="https://ou.ac.lk/learner-support/">https://ou.ac.lk/learner-support/</a>
OUSL Counselling Unit	Counsellors	0112881361,0702510820 <a href="mailto:counsellor@ou.ac.lk">counsellor@ou.ac.lk</a> <a href="https://ou.ac.lk/counselling-unit/">https://ou.ac.lk/counselling-unit/</a>
Temporary Residential Facility	<a href="https://ou.ac.lk/trf/">https://ou.ac.lk/trf/</a>	
Finance Division (course fee )	Assistant Bursar	0716 368 232

# **PART III**

# **ASSIGNMENT GUIDELINES**



### 3.1 General guidelines to submit Tutor Marked Assignments (TMAs)

We have provided below some general guidelines for submitting TMAs. Please note that your course leader may provide instructions you need to follow. These instructions will be provided along with the assignment.

1. Read the **instructions** given at the top of the assignment **carefully**.
2. The answers must be **word processed**. Type only on **one side** of the paper.
3. **Use A4 size papers**. Please avoid using any other papers.
4. Provide **adequate margins** left, top and bottom. Comments/remarks may not be given if margins are inadequate.
5. The standard line space is 1.5, font size 12, Times New Roman.
6. Style of presentation
  - specify the question numbers
  - write in small paragraphs
  - give sub-headings where necessary
  - confine answers to the requirement of the question
  - organize the page number in a consistent manner
7. If it is an essay type answer, following should be included:
  - i. Introduction
  - ii. Body with relevant descriptive data and discussions of the theme
  - iii. Summary/conclusion
  - iv. References
8. Make sure you read your course material carefully before starting each assignment.
9. Copying directly from the course material is **not** acceptable; you must try to explain the contents **in your own words**.

10. **Directly copying material from the Internet, books and other publications is also strictly prohibited** and is considered plagiarism. Plagiarism is considered a serious form of academic **misconduct and will not be tolerated and therefore punished**. You are encouraged to paraphrase/summarize the main ideas presented in those publications while providing adequate citations to show where you have drawn those from. Please follow the guidelines included in this book. Also note that **assignments which are considered plagiarized will be rejected by the department and will be awarded a FAIL grade.**
11. Please attach the folder **with correct information**, such as course code, return address, registration number etc.
12. Finally, **Submit on time**. Late answer scripts will **NOT** be entertained. If a student is facing an unexpected difficulty, he/she should contact the Coordinator as soon as possible. Late answer scripts will **only be accepted in exceptional circumstances** and will be awarded a maximum of "C" grade.

13. **Marking scheme for TMAs:**

You will be marked based on the following criteria:

1. How well have you understood the question?	20%
2. How well have you organised and structured your answer?	25%
3. Is the basic content covered (for example, the content in your course material)?	40%
4. Have you used relevant examples or other resources to support your answer?	5%
5. Have you cited your sources and followed an appropriate referencing style?	10%
<b>Total</b>	<b>100%</b>

**ANSWER SCRIPTS THAT DO NOT ACCORDING TO THE ABOVE REQUIREMENTS WILL BE REJECTED.**

### 3.1.1 Common instructions for Tutor Marked Assignments (TMA)

- *Read the common Instructions for TMAs carefully.*

#### Common Instructions:

1. Answer the questions according to the respective course instruction.
2. In answering the questions, make sure you have covered the following three sections in your answer:
  - An introductory section explaining your topic and background to the essay.
  - Content which explains your arguments (this can be two to three paragraphs) and
  - A conclusion
3. Leave 1.5 inches on the left margin and provide enough space for comments.
4. Confine your answers (in each question) to a maximum of 1000 words.
5. Upload the answer script to the online platform. Please refer the instructions given in Part I of the Student Guideline or handover the written assignment to the relevant Regional/Study Centre. **We will not accept answer script sent via post.**
6. Please use the folder provided by the university when submitting assignments.
7. Late answer scripts will **NOT BE ACCEPTED.**

**Please note that CA 1 and CA 2 are TMA'S. The semester 2 timetable and other details will be communicated in due course. Ensure that you check your OUSL email, department website and Myousl frequently. TMA'S are required to be uploaded to the learnousl platform. Please refer page no.12 for the details about learn ousl platform. CA3 is a close book test, which will be conducted psychically. We will notify you the date and the time of the CBT in due course.**

### **3.2 General guidelines for Closed Book Test (CBT)**

We have provided below some general guidelines for Closed book Tests. Please note that your CBT paper may provide instructions you need to follow.

1. All CBTs will be conducted onsite.
2. The relevant venues will be informed to students in due course.
3. However, there can be changes to the mode of conducting CBT tests based on the prevailing situation in the country. Such changes will be immediately notified to students through official channels of communication (MyOUSL platform (<http://myousl.ou.ac.lk/indx/login/fp.aspx>), LearnOUSL (<https://learnousl.ou.ac.lk/>) and the SSD notice board (<https://ou.ac.lk/notice-board-social-studies-dept/>) in due course.
4. You will receive the CBT examination admission card two weeks before the test.

# **Assignment Questions**

## **Level - 1**

### 3.3 Level 1 - TMA Questions

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**THE OPEN UNIVERSITY OF SRI LANKA**  
**DEPARTMENT OF SOCIAL STUDIES**  
**ADVANCED CERTIFICATE IN SOCIAL STUDIES -2023/2024 Level 1: 1<sup>st</sup> Semester**  
**TUTOR MARKED ASSIGNMENT(TMA)**  
**DSC1811 MODERN HISTORY OF SRI LANKA**

---

#### **Instructions**

1. Answer both questions, each question carries 50 marks
  2. Read the questions carefully before attempting the question
  3. Limit your answer to 1000 word
- 

**Assignment 1 (TMA)                      Last date of submission 05.08.2023**

---

1. What is colonialism? Explain two major changers that took place under colonial rule in Ceylon.
  2. Discuss the social, economic and political changers brought about by the Colebrook-Cameron Reforms of 1833
- 

**Assignment 2 (TMA)                      Last date of submission 02.09.2023**

---

1. Discuss the post - independence economic trends in Sri Lanka
2. Describe the impact of free education on socio-political development.

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**THE OPEN UNIVERSITY OF SRI LANKA**  
**DEPARTMENT OF SOCIAL STUDIES**  
**ADVANCED CERTIFICATE IN SOCIAL SCIENCES - 2023/2024 - Level 1: 1st semester**  
**TUTOR MARKED ASSIGNMENT (TMA)**  
**DSC1712 HUMAN GEOGRAPHY**

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**Instructions**

- 1. Answer both questions, each question carries 50 marks**
- 2. Read the questions carefully, before attempting the questions.**
- 3. Limit your answers to 1000 word for each question.**

---

**Assignment 1 (TMA)**

**Last date of submission 05.08.2023**

---

- 1. a). What is the relationship between human and the environment?**  
  
**b). Write two paragraphs on “Human depend on the environment for their basic needs?”**  
  
**c). Give your suggestions; on how the government can successfully control the environmental pollution in Sri Lanka.**
  
- 2. a). Give a brief note on the “World Population Growth”**  
  
**b). What factor contributes to the highest population concentration in the world’s developing countries?**  
  
**c). “The category of the elderly population in Sri Lanka is 12.3 %, where as it is as high as 31.7 % in the western province”. Discuss the reason for the disparity.**

**THE OPEN UNIVERSITY OF SRI LANKA  
DEPARTMENT OF SOCIAL STUDIES  
ADVANCED CERTIFICATE IN SOCIAL SCIENCES - 2023/2024 - Level 1: 1st semester  
TUTOR MARKED ASSIGNMENT (TMA)  
DSC1712 HUMAN GEOGRAPHY**

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**Assignment No. 2**

**Last date of submission 02.09.2023**

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- 1. Name and mark the following in the world map**
  - a). Two countries that were formerly under the Soviet Union constitution.**
  - b). Two major sugar producing countries in Caribbean Islands.**
  - c). Two millennium cities in Australia.**
  - d). Two of the coldest countries in the northern hemisphere on the earth.**
  - e). Two important deserts on the African continent**
  - f). Two of the largest river basins in Latin America.**
  - g). The Tropic of Capricorn and the Tropic of Cancer**
  - h). Major, highly intensive agricultural zones in India and China.**
  - i). The two major tea-producing countries in the African continent.**
  - j). The two countries in the world that were severely affected by the earthquake in the reason past.**
  
- 2. a). Write a brief description of the distribution of high-tech industries in the world.**
  - b). In what context is Silicon Valley considered the pioneering high- tech industrial park in the world?**
  - c)> Give the major strength of Sri Lankan society the ability to become globally competitive in the field of information and communication technology.**



# **Assignment Questions**

## **Level II**

### 3.4 Level II - TMA Questions

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**THE OPEN UNIVERSITY OF SRI LANKA  
DEPARTMENT OF SOCIAL STUDIES**

**ADVANCED CERTIFICATE IN SOCIAL SCIENCES - 2023/2024 LEVEL 2: 1st Semester  
TUTOR MARKED ASSIGNMENTS (TMA)  
DSC2811 FUNDAMENTALS OF POLITICAL SCIENCE**

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**Instructions**

1. Answer Both questions, each question carries 50 marks
2. Read the question carefully before attempting the question.
3. Limit your answer to 1000 words for each question.

---

**Assignment No. 1**

**Last date of submission 05.08.2023**

---

1. What is politics? How does politics relate to everyday life?
2. Discuss the similarities and differences between the parliamentary system of government and presidential system of government.

---

**Assignment No. 02**

**Last date of submission 02.09.2023**

---

1. How did the Donoughmore Reforms Change The political system of Ceylon?
2. Explain the differences between 1972 the (First Republic Constitution) and 1978 the (Democratic Socialist Republic of Sri Lankan Constitution).

---

**THE OPEN UNIVERSITY OF SRI LANKA**

**DEPARTMENT OF SOCIAL STUDIES**

**ADVANCE CERTIFICATE IN SOCIAL SCIENCES - 2023/2024 - LEVEL 2: 1st Semester**

**TUTOR MARKED ASSIGNMENT (TMA)**

**DSC2812 FUNDAMENTALS OF ECONOMICS**

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**Instructions**

- 1. Answer two (02) questions only, each question carries equal marks**
- 2. Read the questions carefully before attempting the questions.**
- 3. Limit your answers to 1000 word for each question**

---

**Assignment No. 1**

**Last date of submission: 05.08.2023**

---

- 1. a). How are the concepts of opportunity cost and scarcity related to each other?**  
**b). What are the key economic problems?**  
**c). How does the price address these problems in a free market economy?**
  
- 2. a) Show how the production possibility curve illustrates the concepts of scarcity, choice and opportunity cost.**  
  
**b). What factors influence the trade offs illustrated in the production possibility frontier?**
  
- 3. a). The demand for goods or services is influenced by many factors, however a change in quantity demand occurs on account of one of them "Discuss.**  
  
**b). What is meant by change in demand? Describe how technology influence change in demand for timber.**  
  
**c). What can cause a change in quantity supplied? What can cause a change in supply?**

---

**THE OPEN UNIVERSITY OF SRI LANKA**

**DEPARTMENT OF SOCIAL STUDIES**

**ADVANCE CERTIFICATE IN SOCIAL SCIENCES - 2023/2024 - LEVEL 2: 1st Semester**

**TUTOR MARKED ASSIGNMENT (TMA)**

**DSC2812 FUNDAMENTALS OF ECONOMICS**

---

**Instructions**

- 4. Answer two (02) questions only, each question carries equal marks**
- 5. Read the questions carefully before attempting the questions.**
- 6. Limit your answers to 1000 word for each question**

---

**Assignment No. 2**

**Last date of submission: 02.09.2023**

---

- 1. What is the circular flow of income? Why is the circular flow of income important to the national income?**
- 2. What are the three approaches used to measure national income in Sri Lanka?**
- 3. What are the limitations of national income data in Sri Lanka?**
- 4. Discuss the trends that you saw in the labour market in Sri Lanka during the last decade.**

# **PART IV**

# **CITATION STYLE GUIDELINES**

## 4.1 Citation style guidelines

Citations and referencing form a very important part of academic writing. Hence from Certificate level we feel that it is important for you to be adequately aware and knowledgeable of its significance, especially within a progressive learning path that aspires training towards higher learning opportunities and skills.

Hence, please make an effort to ensure that your TMAs are completed, appreciating these standards, giving due credit to the authors you have quoted and drawn ideas from. Therefore, please try to familiarise yourself with the following style guide commonly recommended in the academic programmes of the Department of Social Studies. Give it your best effort. Let us try to incorporate referencing as part of your academic writing skills from the very beginning!

The following is a style guide adapted from the American Sociological Association (ASA).

You may visit the website [http://lib.trinity.edu/research/citing/ASA\\_Style\\_Citations\\_4.pdf](http://lib.trinity.edu/research/citing/ASA_Style_Citations_4.pdf) for a detailed citation style guide.

The following guidelines have been developed for your use.

### **What is the importance of citation?**

One of the important aspects of developing academic writing skills is to learn how to use a proper referencing method. This is part of learning academic ethics and maintaining academic integrity. We, at the Department of Social Studies expect all our learners, at all levels, to maintain high academic standards.

**PLEASE NOTE THAT FAILURE TO USE CORRECT CITATIONS MAY BE CONSIDERED PLAGIARISM. ASSIGNMENTS THAT ARE PLAGIARISED WILL BE REJECTED. STUDENTS MAY BE SUBJECTED TO PENALTIES DEPENDING ON THE DEGREE OF PLAGIARISM. THE UNIVERSITY CONSIDERS PLAGIARISM AS A SERIOUS FORM OF ACADEMIC MISCONDUCT AND WILL TAKE APPROPRIATE STEPS AGAINST STUDENTS WHO ARE REPORTED FOR PLAGIARISM.**

## **What does this all mean?**

When you prepare for an assignment, you will use your course module as well as other books to obtain information. You may go online to search for information as well. When you use these sources, you are expected to indicate that in your assignment. That means very simply that you must show from where you obtained the information.

This is important because when you do so, you establish the credibility of your sources and your evidence as well as acknowledging the academic community that has developed the body of knowledge that you are now using.

Remember, you are now part of a large academic community that is constantly producing knowledge. As part of that community, we share each other's knowledge. When we do so, it is a recognised and accepted academic practice to acknowledge those sources.

## **4.2 Text citation**

When you write, and you use information from a source, include the last name of the author(s) and year of publication. Include page numbers when quoting directly from a work or referring to specific passages. Identify subsequent citations of the same source in the same way as the first. Examples follow:

...in another study by Duncan (1959)

Or

.....as indicated in the study (Gouldner, 1963)

If you quote directly from a source, you must use quotation marks to indicate the quote and then indicate the name of the author, year of publication and page number from which you quoted. For example:

Kuhn says that “.....” in his book on the history of science (Kuhn 1970:71).

If the source you are using has more than one author, give last names of all the authors:

... (Martin and Bailey 1988).

... (Carr, Smith, and Jones 1962).

## Reference lists

A reference list follows the text in a separate section headed *References*. All references cited in the text must be listed in the reference section, and vice versa.

- References should be double-spaced.
- List all references in **alphabetical order** by first authors' last name
- Include **first names** and **surnames** for all authors.

**See below for how different resources should be referenced:**

### 4.3 Books

#### Examples:

Bursik, Robert J., Jr. and Harold G. Grasmick. 1993. *Neighborhoods and Crime: The Dimensions of Effective Community Control*. New York: Lexington Books.

Hagen, John and Ruth D. Peterson, eds. 1995. *Crime and Inequality*. Stanford, CA: Stanford University Press.

Jaynes Gerald D. and Robin M. Williams, Jr. 1989. *A Common Destiny: Blacks and American Society*. Washington, DC: National Academy Press.



## 4.4 Journal articles

### Examples:

Aseltine, Robert H., Jr. and Ronald C. Kessler. 1993. "Marital Disruption and Depression in a Community Sample." *Journal of Health and Social Behavior* 34(3):237-51.

Kalleberg, Arne L., Barbara F. Reskin, and Ken Hudson. 2000. "Bad Jobs in America: Standard and Nonstandard Employment Relations and Job Quality in the United States." *American Sociological Review* 65(2):256-78.

## 4.5 E- Resources

Articles and books obtained from the Internet follow the same pattern as those cited above, with the exception that page numbers are omitted, and the URL and date of access are included.

### Examples:

Schafer, Daniel W. and Fred L. Ramsey. 2003. "Teaching the Craft of Data Analysis." *Journal of Statistics Education* 11(1). Retrieved December 12, 2006 (<http://www.amstat.org/publications/jse/v11n1/schafer.html>).

Thomas, Jan E., ed. 2005. *Incorporating the Woman Founders into Classical Theory Courses*. Washington DC: American Sociological Association. Retrieved December 12, 2006 (<http://www.enoah.net/ASA/ASAshopOnlineService/ProductDetails.aspx?.productID=ASAOE378T05E>).

## 4.6 Websites

A general rule may be applied to citing of websites: If the Website contains data or evidence essential to a point being addressed in the manuscript, it should be formally cited with the URL and date of access.

*In the text of the paper cite as:* (ASA 2006)

*In the reference list:*

American Sociological Association 2006. "Status Committees" Washington, DC:  
American Sociological Association.

**Note: CITED FROM THE ASA *QUICK STYLE GUIDE* (2006) Retrieved on 10, December 2006. (<http://www.asanet.org/pdf>).**

## Annexure 1 – Regional or Study Centres

Regional /StudyCentre	Contact Details
<p><b>Colombo Regional Centre</b></p>	<p><b>Miss. U.H.B.V. Angammana</b>  <b>Assistant Director (Colombo)</b>  The Open University of Sri Lanka, P.O. Box 21, Nawala, Nugegoda.  Email: <b>adcol@ou.ac.lk</b>  Tel: 011-2853930</p> <p><b>Dr. T.A. Wickramasinghe</b>  <b>Programme Coordinator (Advanced Certificate in Social Sciences)</b>  The Open University of Sri Lanka,  Department of Social Studies, P.O. Box 21, Nawala, Nugegoda.  Email: <b>tawic@ou.ac.lk</b>  Tel: 011-2881417 / 011-2881403</p>
<p><b>Jaffna Regional Centre</b></p>	<p><b>Mr. N. Balamurali</b>  Senior Lecturer  <b>Regional Coordinator (Jaffna)</b>  The OUSL Regional Centre, 303, Browns Road, Kokuvil, Jaffna.  Email: <b>nbala@ou.ac.lk</b>  <b>Tel: 0212223374</b></p>
<p><b>Kandy Regional Centre</b></p>	<p><b>Mr. Anushka Bandara</b>  <b>Assistant Director (Kandy)</b>  The OUSL Regional Centre, Polgolla, Kandy.  Email: <b>adkan@ou.ac.lk</b>  Tel: 0812494083</p>
<p><b>Kurunegala Regional Centre</b></p>	<p><b>Mr. Binara Angammana</b>  Senior Lecturer  <b>Regional Coordinator (Kurunegala)</b>  The OUSL Regional Centre, Nissanka Mawatha, Malkaduwwa, Kurunegala.  Email: <b>arang@ou.ac.lk</b>  Tel: 0372223473</p>

<b>Regional /Study Centre</b>	<b>Contact Details</b>
<b>Anuradhapura Regional Centre</b>	<p><b>Ms.L.M.S.S.Bandara</b>  <b>Regional Coordinator (Anuradhapura)</b>  The OUSL Regional Centre, Jayanthi  Mawatha, Anuradhapura.  Email: adanu@ou.ac.lk  Tel: 0252222871</p>
<b>Batticaloa Regional Centre</b>	<p><b>Mr. A.D. Kamalanathan</b>  <b>Senior Assistant Director (Batticaloa)</b>  The OUSL Regional Centre, No. 23, New  Road, Batticaloa.  Email: robot@ou.ac.lk  Tel: 0652222264</p>
<b>Matara Regional Centre</b>	<p><b>Mr. G. Dinesh</b>  <b>Assistant Director (Matara)</b>  The OUSL Regional Centre, Nupe, Matara.  Email: admat@ou.ac.lk  Tel: 0412222943/0412229782</p>
<b>Badulla Regional Centre</b>	<p><b>Mrs. H.N.K. Galahitiyawa</b>  <b>Assistant Director (Badulla)</b>  The OUSL Regional Centre, No. 18/1,  Bandaranayaka Mw, Badulla.  Email: adbad@ou.ac.lk  Tel: 0553012151/0552228842</p>
<b>Ratnapura Regional Centre</b>	<p><b>Dr. (Ms.) U.W.N.P. Wanigasekara</b>  <b>Assistant Director (Rathnapura)</b>  The OUSL Regional Centre, No.397, New  Town, Rathnapura.  Email: adrat@ou.ac.lk  Tel: 045-2228660</p>
<b>Gampaha Study Centre</b>	<p><b>Ms. R.Y.H. Perera</b>  <b>Assistant Director (Gampaha)</b>  The OUSL Study Centre, Gampaha road,  Miriswatta, Mudungoda.  Email: adgam@ou.ac.lk  Tel: 033-2234571/033-2234572</p>

<b>Regional/Study Centre</b>	<b>Contact Details</b>
<b>Kalutara Study Centre</b>	<p><b>Ms. Y.M.C. Nisansala</b>  <b>Assistant Director (Kalutara)</b>  The OUSL Study Centre, No. 66, Nagoda Rd,  Kalutara.  Email: adkak@ou.ac.lk  Tel: 034-2223399/034-2223286</p>
<b>Hatton Study Centre</b>	<p><b>Mrs. K.G.T. Dilrukshi</b>  <b>Assistant Director (Hatton)</b>  The OUSL Study Centre, St. Gabriel  Convent, Hatton.  Email: adhat@ou.ac.lk  Tel: 051-2225139</p>
<b>Puttalam Study Centre</b>	<p><b>Mr. W.M. Senevirathne</b>  <b>Assistant Director (Puttalam)</b>  The OUSL Study Centre, No. 1/137,  Colombo Road, Puttalam.  Email: adput@ou.ac.lk  Tel: 032-2266822</p>
<b>Ampara Study Centre</b>	<p><b>Ms. K. Saranyah</b>  <b>Assistant Director (Ampara)</b>  The OUSL Study Centre, Iginiyagala Road,  Ampara.  Email: adamp@ou.ac.lk  Tel: 063-2222052</p>
<b>Vavuniya Study Centre</b>	<p><b>Mr. V. Thivashkar</b>  <b>Assistant Director (Vavuniya)</b>  The OUSL Study Centre, No. 366, Kandy Rd,  Thekkawaththai, Vavuniya.  Email: advav@ou.ac.lk  Tel: 024-2222995</p>
<b>Kilinochchi Study Centre</b>	<p><b>Mr. N. Camilus</b>  <b>Assistant Director (Kilinochchi)</b>  The OUSL Study Centre, 155th Mile Post,  Kandy Rd, Kilinochchi.  Email: adkili@ou.ac.lk  Tel: 021-2283970</p>

<b>Regional/Study Centre</b>	<b>Contact Details</b>
<b>Mannar Study Centre</b>	<p><b>Mr. K. Kanthavel</b>  <b>Actg. Assistant Director (Mannar)</b>  The OUSL Study Centre, RDS Building,  Minor Seminary Rd, Chavatkaddu, Mannar.  Email: adman@ou.ac.lk / <b>nbala@ou.ac.lk</b>  Tel: 023-2251999</p>
<b>Ambalangoda Study Centre</b>	<p><b>Mr. K.R. De Silva</b>  <b>Actg. Assistant Director (Ambalangoda)</b>  The OUSL Study Centre, No.80/1, Polwatta  Road, Halwathura, Ambalangoda.  Email: roamb@ou.ac.lk / krasath@gmail.com  Tel: 091-2258585</p>
<b>Ambalantota Study Centre</b>	<p><b>Mr. A.G.A. Sampath</b>  <b>Assistant Director (Ambalantota)</b>  The OUSL Study Centre, Rajasaranagama  Road, Lunama South, Ambalantota.  Email: <b>adamb@ou.ac.lk</b>  Tel: 047-2225533</p>
<b>Galle Study Centre</b>	<p><b>Mr. T.G.N. Kariyawasam</b>  <b>Actg. Assistant Director (Galle)</b>  The OUSL Study Centre, Labuduwa, Galle.  Email: rogal@ou.ac.lk  Tel: 091-2223784</p>
<b>Bandarawela Study Centre</b>	<p><b>Mr. A.M.S.D. Adikari</b>  <b>Assistant Director (Bandarawela)</b>  The OUSL Study Centre, St. Thomas Road,  Wewatenna, Bandarawela.  Email: amsad@ou.ac.lk  Tel: 057-2222820</p>
<b>Kegalle Study Centre</b>	<p><b>Miss. R.T.S. Fernando</b>  <b>Assistant Director (Kegalle)</b>  The OUSL Study Centre, Kumaratunga  Munidasa Mawatha, Kegalle.  Email: adkeg@ou.ac.lk  Tel: 035-2222501/ 0352222720</p>

<b>Regional/Study Centre</b>	<b>Contact Details</b>
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